

March 13, 2013

ITEM NO. B2

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH VERIZON WIRELESS
TO PROVIDE MOBILE SERVICES AND EQUIPMENT**

To the Honorable Board of Commissioners:

RECOMMENDATION

It is recommended that the Board of Commissioners (“Board”) authorizes the Chief Executive Officer or his designee to enter into a contract with Verizon Wireless for Mobile Services and Equipment in the amount not-to-exceed \$636,454 for three (3) years.

The Executive Vice President (“EVP”) of Finance, the Office of the General Counsel and the Office of Procurement have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

CORPORATE GOAL

Streamline operations to make the Chicago Housing Authority (“CHA”) more customer-focused and efficient.

The CHA’s current mobile voice and data services are challenged by outdated equipment and services, low phone reception, frequent loss of Internet connectivity, inefficient email services, and the monthly service costs are not economical. The existing vehicle tracking system is paper-driven and is inefficient in keeping up with vehicles’ locations and maintenance. This initiative will enable the CHA to incorporate updated technology with its mobile services and equipment coupled with a new web fleet management system and enhanced online account management services.

FUNDING: General Fund, Fiscal Year 2013/2014/2015

SOLICITATION SUMMARY

Specification No.: RFP 12-00926

Vendor: Verizon Wireless

Contract Type: Not-to-exceed
Base Contract Amount: \$636,454
Base Contract Period: Three (3) years
Option Period: One (1), one-year
Publication(s): Chicago Sun-times,
Chicago Defender, Extra
Vendor List: 15
Pick-up List: 3

Solicitation Release Date: July 11, 2012
Days Advertised: July 11 & 15, 2012
Addendums: 2
Pre-Bid/Proposal Date: August 16, 2012
Solicitation Due Date: September 10, 2012
Assist Agencies: 64
Respondents: 3

M/W/DBE Participation:

Waiver: Yes

Section 3: Not Applicable

GENERAL BACKGROUND

To improve CHA current business operations we need to update our mobile services, equipment and vehicle tracking abilities to today's technology.

As part of RFP 12-00926 the CHA noted its requirements to enhance mobile services, equipment and vehicle tracking services, which included:

- Purchase of smart phones to improve data retrieval, consistent Internet connection (regardless of location), instant viewing of emails with associated attachments, such as Word, Excel and .pdf files;
- USB broadband cards with unlimited data access to the Internet and swift speed in transmitting data;
- Access to online account management on a 24/7 basis;
- Auto tracking devices with a web portal tracking application connected to CHA, with a view of the vehicle (speed, location, idling and maintenance) available via devices such as smart phones and iPads.

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority Board policies and all applicable federal (HUD) procurement laws.

The EVP of Finance concurs with the recommendation to enter into a three (3) year contract with Verizon Wireless to provide Mobile Services and Equipment in an amount not-to-exceed \$636,454 for the three year contract term.

The CEO/President recommends the approval to enter into a three (3) year contract with Verizon Wireless to provide Mobile Services and Equipment in an amount not-to-exceed \$636,454 for the three year contract term.

RESOLUTION NO. 2013-CHA-14

WHEREAS, the Board of Commissioners has reviewed the Board Letter dated March 13, 2013, entitled “**AUTHORIZATION TO ENTER INTO CONTRACT WITH VERIZON WIRELESS TO PROVIDE MOBILE SERVICES AND EQUIPMENT**”.

THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY

THAT, the Board of Commissioners (“Board”) authorizes the Chief Executive Officer or his designee to enter into a three (3) year contract with Verizon Wireless to provide Mobile Services and Equipment in an amount not-to-exceed \$636,454 for the three year term.

This award is subject to the Contractor’s compliance with the CHA’s applicable MBE/WBE/DBE, Section 3 resident hiring, and bonding and insurance requirements.

